

**COLORADO MARATHI
MANDAL
BOARD OF TRUSTEES BY
LAWS**



Board of Trustees (BoT)

1. Appointing Trustees

1.1. Qualifications

- **Experience:** Trustees should have served as EC member (at President or Advisor capacity) in CMM committee.
- **Commitment:** Trustees should demonstrate a commitment to define processes and help in CMM growth.
- **Conflict of Interest:** Trustees should avoid conflicts of interest and disclose any potential conflicts.

1.2. Selection Process

- **Nomination:** Potential trustees can be nominated through an open call email to all CMM members. If only one nomination is received for the post, the nominee will be considered elected. If more than one nomination is received for post, an election will be held by sending e-mail to all active members by E-vite or similar process.
- **Screening:** Nominated individuals should undergo a vetting process to ensure they meet the qualifications.
- **Approval:** The final slate of nominees should be presented for election process.
- The Election Committee will set a deadline prior to the beginning of each fiscal year

2. Election Process

2.1. Frequency of Elections

- **Term Limits:** Trustees are elected for specific terms, such as 2, 4, or 6 years.

2.2. Voting Procedure

- **Nominations:** An election will be held by sending e-mail to all active members by E-vite or similar process. Family members can have 2 votes and singles/students are allowed 1 vote each.
- **Ballot:** Prepare a ballot with the names of all qualified candidates.



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- **Voting:** Conduct voting, either in person or electronically, the active members of COMarathi, who have paid their membership fee for the election year will be eligible for voting.
- **Counting:** Tally the votes and announce the results. Only elected member name will be communicated across members.

2.3. Transition

- **Orientation:** New trustees should undergo an orientation to familiarize themselves with the CMM operations, policies, and strategic goals.
- **Hand-off:** Outgoing trustees should provide a transition period to hand off their responsibilities and knowledge to new appointees.

3. Role and Responsibilities

3.1. Duties

- **Duty of Care:** Trustees must act with the same care and diligence that a prudent person would use in similar circumstances.
- **Duty of Loyalty:** Trustees must prioritize the organization's interests over personal or professional interests.
- **Duty of Obedience:** Trustees must ensure the organization adheres to its mission and complies with applicable CMM by laws.

3.2. Specific Responsibilities

- **Financial Oversight:**
 - Review financial statements and budgets quarterly.
 - Ensure proper financial controls and risk management practices.
- **Strategic Guidance:**
 - Participate in the development and review of the organization's strategic plan.
 - Provide input on major decisions and policies.



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- **Fundraising and Advocacy:**
 - Assist in fundraising efforts and advocate for the organization within networks.
 - Advise on legacy donations and other financial contributions.
- **Crisis Management:**
 - Provide support and guidance during organizational crises or emergencies.
 - Any concerns raised by members to be addressed in case of conflicts with current EC/Committee
 - Help develop and implement crisis management plans.
- **Compliance and Governance:**
 - Uphold and enforce organizational policies and bylaws.

3.3. Meetings and Reporting

- **Attendance:** Attend board meetings quarterly or as needed and actively participate in discussions.
- **Reporting:** Provide updates on assigned tasks and report any significant issues or developments.

4. Review and Evaluation

- **Evaluation:** Regularly evaluate trustee active participation and provide feedback.
- **Reappointment:** Consider reappointment of trustees based on needs, and term limits.